

## Who we are:

The Department of Environment and Conservation exists to enhance the quality of life for citizens of Tennessee and to be stewards of our natural environment by:

- Protecting and promoting human health and safety.
- Protecting and improving the quality of Tennessee's land, air and water.
- Conserving and promoting natural cultural and historic resources.
- Providing a variety of quality outdoor recreational experiences.

TDEC has approximately 3,000 employees statewide supported by a total budget of more than \$400 million. TDEC is the chief environmental and natural resource regulatory agency in Tennessee with delegated responsibility from the U.S. EPA to regulate

## About the Office of General Counsel (OGC):

The TDEC Office of General Counsel provides legal support to the entire agency – including environmental regulatory staff, parks and conservation staff, and in-house administrative services.



## TDEC Office of General Counsel Summer Volunteer Program - Nashville, TN Application Deadline: Friday, March 6, 2020

### Overview

The Tennessee Department of Environment and Conservation (TDEC), Office of General Counsel (OGC) is seeking law students to volunteer in our Central Office located at William R. Snodgrass Tennessee Tower at 312 Rosa Parks Ave., Nashville, TN.

### Dates

Full-summer preferred – Late May to Early August.

All students start on the same day in late May to participate in a group orientation program. Start date is determined based on the school schedules of participating students. End dates are flexible and are based on individual student preferences, but typically occur in early August.

### Assignments

Potential topics include environmental law, administrative law, public land management issues, rulemaking, and general state government administration.

Assignments will vary based on the needs of the office. Examples of assignments include legal research on issues of importance to any TDEC division as it relates to water, solid waste, air, etc.; drafting memoranda, briefs, orders, and motions for administrative law matters; and drafting professional correspondence.

In addition to the regular assignments, students will be encouraged to attend administrative law hearings, regulatory board meetings, state legislative committee meetings, and other public meetings that provide a broad educational experience in state government.

### Supervision

The primary supervising attorney will be the OGC Volunteer Program Coordinator, who will be generally responsible for assigning work, providing feedback on performance, and sharing information on opportunities for additional engagement with the department. Students will also interact with additional attorneys and staff on specific projects.

### Volunteering

Our program offers an opportunity for law students to learn about the law in a varied public practice. No monetary compensation is available, but we encourage those interested to seek school credit for their service.

### Application Procedure

Interested applicants should submit a resume, cover letter, and law school transcripts to: Katherine Barnes, Associate General Counsel at William R. Snodgrass – Tennessee Tower, 2nd Floor, 312 Rosa L. Parks Avenue, Nashville, TN 37243 or by email: [katherine.barnes@tn.gov](mailto:katherine.barnes@tn.gov); Phone 615-253-9928